



இந்திய அரசு-भारत सरकार - GOVERNMENT OF INDIA
நிதி அமைச்சகம் -वित्त मंत्रालय - MINISTRY OF FINANCE
வருமானவரித் துறை- आयकर विभाग - INCOME TAX DEPARTMENT
வருமான வரி தலைமை ஆணையர் அலுவலகம்-1, சென்னை
मुख्य आयकर आयुक्त कार्यालय-1, चेन्नई

OFFICE OF THE CHIEF COMMISSIONER OF INCOME TAX-1, CHENNAI

வருமானவரி அலுவலகம், 121, உத்தமர் காந்தி சாலை, நுங்கம்பாக்கம், சென்னை - 600034

आयकर कार्यालय, 121, महात्मा गाँधी रोड, नुंगमबाक्कम, चेन्नै - 600034

INCOME TAX OFFICE, 121, MAHATMA GANDHI ROAD, NUNGAMBAKKAM, CHENNAI - 600034

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सी. सं. गोप.C.No.Conf.52/DE/INVIGILATOR/MS/2025

दिनांक Date: 12-08-2025

PROCEEDINGS OF THE CHIEF COMMISSIONER OF INCOME TAX-1, CHENNAI

PRESENT: Dr SUDHAKARA RAO D, IRS
CHIEF COMMISSIONER OF INCOME TAX-1,
CHENNAI.

विषय/Sub: Departmental Examinations for Ministerial Staff, 2025 -
Appointment of Chief Invigilator/Invigilators -Issue of Order- reg.

The Departmental Examination 2025 for promotion to the cadre of Ministerial Staff will be held on the following dates:

DATE	DAY	PAPER	SUBJECT	TIME
01-09-2025 (1 st Session)	Monday	1	Precis & Drafting (Without Books)	10:30 AM to 12:30 PM
01-09-2025 (2 nd Session)	Monday	2	Office Procedure (FRs, SRs, GFRs, etc.) (With Books)	02:30 PM to 04:30 PM
02-09-2025	Tuesday	3	Office Procedure (Income Tax) (Without Books)	10:30 AM to 01:00 PM
03-09-2025	Wednesday	4	Practical Test	10:30 AM to 01:30 PM

VENUE
BSNL BUILDING, TOWER-1, GREAMS ROAD THOUSANDLIGHTS CHENNAI - 600 006

2. The following Joint Commissioner of Income Tax is hereby appointed as Chief Invigilator for all the days mentioned above.

CHIEF INVIGILATOR

S.No.	Name of the officer	Designation
1	Shri Goutham S Mukundan	Joint Commissioner of Income Tax TDS Range-1, Chennai

3. The list of Income Tax Officers nominated for Invigilator duty for Ministerial Staff Exam is enclosed as Annexure to this proceedings.

4. The Chief Invigilator and Invigilators are to be present at the Examination Hall at least 30 minutes before the scheduled time on the dates mentioned above.

Sd/-

(सुधाकर राव, भा.रा.से. D. SUDHAKARA RAO, IRS)

मुख्य आयकर आयुक्त -1 CHIEF COMMISSIONER OF INCOME TAX-1
चेन्नई CHENNAI

To : All the Officers Concerned.

Copy to:

- 1.The Principal Chief Commissioner of Income Tax - Tamilnadu, Chennai
- 2.The Chief Commissioner of Income Tax -1 /3 / 4 / (TDS),Chennai
- 3.The Chief Commissioners of Income tax, Coimbatore / Madurai / Trichy.
- 4.The Director General of Income tax (Investigation), Chennai.
- 5.The Principal Commissioners /Commissioners of Income tax in Tamilnadu Region.
- 6.The Principal Director of Income tax (Investigation), Chennai
7. The Additional Director General (Vigilance) (South), CBDT, Chennai.
- 8.NADT RC, Chennai / Ministerial Staff Training Unit, Chennai / Trichy
- 9.The Secretary, ITGOA (TN & P Unit) / ITEF, Tamilnadu Circle, Chennai
- 10.The ITO (Hq.) (Accts.),O/o the Pr. CCIT-TN & P, Chennai- for uploading in official website : www.tninetmetax.gov.in.

// TRUE COPY //



(आर शिवकुमरन R SIVAKUMARAN)

आयकर अधिकारी INCOME-TAX OFFICER (मु HQ)(कार्मिक Pers.)

प्रमुआआ का कार्यालय- तना एवं पु O/o The Pr. CCIT - TN & P,
चेन्नई Chennai

ANNEXURE

LIST OF INVIGILATORS - DEPARTMENTAL EXAM FOR MINISTERIAL STAFF, 2025

S.No	NAME OF THE OFFICER(S) S/SHRI/SMT./KUM.	OFFICE	MOBILE
1	N. SASI PRABHA	(IAP) (IT & TP), CHENNAI	9445953572
2	PRAMILA GIRIPRASAD	MSTU, CHENNAI	9445954945
3	R. PRABHAKAR	NON CORP. WARD 15(1), CHENNAI	9445954410
4	K SAILATHA	NON CORP. WARD 19(3), CHENNAI	9445960328
5	AMUDHA ANAND	NON CORP. WARD 19(6), CHENNAI	9445954777
6	VIDYA RENGADURAI	TRO - 4, CHENNAI	9445960616
7	U. KARTHIYAYINI	CORP.WARD 5(2), CHENNAI	9445954498
8	ILANGO M S	TRO - 8, CHENNAI	9445954659
9	MANJULA SARAVANAN R	NON CORP. WARD 17(1), CHENNAI	9445955959
10	S. SASI KUMAR	NON CORP. WARD 17(6), CHENNAI	9445953834
11	CHITRA VENKAT	NON CORP. WARD 17(7), CHENNAI	9445954635
12	RAMESH BABU S	NON CORP. WARD 4(1), CHENNAI	9841085223
13	ANAND KUMAR	NON CORP. WARD 6(1), CHENNAI	9445953773
14	SUMITHA R	(ASST UNIT)-1(1)(5), CHENNAI	9445954343
15	T.R. RADHIKA	(ASST UNIT)-2(2)(3), CHENNAI	9445954961
16	GOMATHI SUBRAMANIAN	(ASST UNIT)-2(2)(4), CHENNAI	9842774337
17	K. RANGANATHAN	(ASST UNIT)-2(3)(2), CHENNAI	9445953575
18	MATHAVI JAYAPRAKASH	(ASST UNIT)-2(3)(4), CHENNAI	9445953396
19	M. PRAMOTH KUMAR	(ASST UNIT)-3(1)(4), CHENNAI	9445953670
20	BHUVANESWARI R	(ASST UNIT)-3(2)(2), CHENNAI	9445954354
21	T.V.NARAYANAN	(ASST UNIT)-3(2)(6), CHENNAI	9445953448
22	N. UMAPATHY	(ASST UNIT)-3(3)(2), CHENNAI	9445954375
23	SREEJA S T	(ASST UNIT)-3(3)(3), CHENNAI	9445953599
24	SHISHIR SINGH	(ASST UNIT)-3(3)(6), CHENNAI	9445953189
25	MANYAM.SANDEEP	(ASST UNIT)-3(4)(2), CHENNAI	9445599631
26	A. MANJULA	(ASST UNIT)-4(2)(4), CHENNAI	9445954676
27	VIJI BALA V	(ASST UNIT)-5(1)(2), CHENNAI	9445953872
28	USHA RAMANI	(ASST UNIT)-5(1)(4), CHENNAI	9445953633
29	R. DEVARAJAN	(HQ) O/O PR. CIT (CENT-2), CHENNAI	9445955655
30	R. PARAMESWARI	TDS WARD 3(3), CHENNAI	9445954677
31	SUNITHA BOBEN	(VIG) - 2(1), CHENNAI	9445954459
32	R. ALAMELU	(VIG) - 3(1), CHENNAI	9445953490
33	S. SAI GANESH	TRO (EXEMP), CHENNAI	9445954629
34	SANTHOSH KUMAR M P	(EXEMP) - 1, CHENNAI	9445953498
35	AMIT KUMAR DAS	TRO (INTL. TAXN), CHENNAI	9445954577
36	ANWAR ALI	(INTL. TAXN) - 2(1), CHENNAI	9445960433
37	L. RAJARAMAN	(RTI) - 2, CHENNAI	9445954566
38	R. KALYANI	(RTI) - 3, CHENNAI	9941333664



(आर शिवकुमरन R SIVAKUMARAN)

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चैत्रे Chennai