



GOVERNMENT OF INDIA

Directorate General of Income-tax (Investigation), Tamilnadu & Puducherry
Income-Tax Investigation Wing Building, New No. 46, Utthamar Gandhi Salai,
Nungambakkam, Chennai-600 034.

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DATED: 08/08/2022.

**NOTICE INVITING TENDER FOR EXTERIOR WALL SURFACE PAINTING WORK
OF INCOME TAX INVESTIGATION WING BUILDING, CHENNAI.**

Sealed Tenders for Painting work covering exterior wall surface of whole Income tax Investigation Wing Building (except front side / roadside view), interior wall and ceiling of Basement, exterior wall surface of Electrical substation, Compound Wall, fencing, Parapet wall (Terrace) upto water tank level, Windows / Doors Steel grills, iron ramp of Air conditioner and to perform minor masonry works in the Income Tax Investigation Wing Building, Chennai are hereby invited from tenderers, who have atleast five years of experience of having undertaken and successfully carried out painting contracts for Government Buildings and works of similar kind and magnitude and who have GST number of Tamilnadu Registration and Head office in Tamilnadu.

Interested tenderers may submit quotations in accordance with the instructions and terms/conditions enclosed in a sealed envelope to the Income Tax Officer (OSD), Office of the Director General of Income Tax (Investigation), No 46, Utthamar Gandhi Salai, Nungambakkam, Chennai - 600034 on or before **2nd September 2022 by 4.00 PM.**



(C.VATCHALA)

**Additional Director of Income Tax (Inv)(HQ),
O/o. DGIT(Inv), Tamilnadu & Puducherry.**

Important instructions to the Tenderers

1. Tender is invited in two parts i.e. 1) Technical Bid 2) Financial Bid.

The tender form for Technical bid in proforma prescribed in Annexure-A and the tender form for the financial bid in proforma prescribed in Annexure-B, complete in all respects, shall be submitted in two separate sealed covers addressed to **the Income Tax Officer (OSD), O/o Director General of Income tax (Inv), No 46, Utthamar Gandhi Salai, Nungambakkam, Chennai - 600 034**, by **04.00 p.m. on or before 02.09.2022**. The sealed covers should be super-scribed with the words, **"Technical Bid – Painting Exterior wall surface of Income Tax Investigation Wing Building, Chennai"** and **"Financial Bid - Painting Exterior wall surface of Income Tax Investigation Wing Building, Chennai"** respectively. Technical Bids will be opened on **05.09.2022 at 3:30 p.m** in the presence of tenderers/duly authorized representatives at the Conference Hall (Room No 204), Second Floor, Investigation Wing Building, No 46, Utthamar Gandhi Salai, Nungambakkam, Chennai 600 034. Tenders submitted beyond the due date will not be considered under any circumstances. Incomplete bid documents shall be rejected. The Technical bids shall be scrutinized by the Department to short list the eligible bidders. The financial bids of the short listed bidders will be opened later.

2. If the tenders are sent by post / courier, it should be ensured that the cover should be intact at the time of reaching destination, without any damage or loss. Department is not responsible for the delay on account of Postal / Courier Services.

3. **Earnest Money Deposit (EMD) of Rs.60,000/- (Rupees Sixty Thousand only)** per application in the form of **Demand Draft/Banker's cheque or Bank Guarantee** from any of the Commercial Bank, drawn in favour of **"The Drawing and Disbursing Officer, O/o The Director General of Income Tax(Inv), Chennai-34"** shall accompany the Technical bid. **Technical bids without EMD will be rejected.** Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department are exempted from submitting EMD (Rule 170(i) of GFR 2017). EMD will be returned to all the unsuccessful tenderers at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished in Annexure – A & B are found to be incorrect or false during the tender selection process. No interest shall be paid on the EMD. EMD of the selected bidder will be retained till successful completion of work.



1. The tenderer shall sign and stamp each page of this tender document and all other enclosures appended to it, as a token of having read and understood the terms and conditions contained herein and submit the same along with the Technical bid. The bidder should fill up the information in the Annexure A & B enclosed at the end of this document in clear and legible terms. Wherever required the prices quoted shall be written in figures and words as well. Annexure shall also have to be signed and stamped by the tenderer or its authorized signatory.

5. The Director General of Income Tax (Investigation), Chennai reserves the right to accept or reject any or all quotations without assigning any reasons.

6. Notwithstanding anything contained above, this contract can be cancelled by the Department without any notice, for violation of any terms or conditions of the contract.

7. The tender documents are not transferable.

8. The decision of Tender Committee shall be final and conclusive.

9. In case of any deviation or non conformity to terms / conditions at any stage, the Department reserves the right to blacklist the bidder and the blacklisted bidder shall be banned from having any dealing with the Department in future.

10. The tenderer should ensure that the following documents form part of the Technical bid-

- Annexure-A (duly filled-in) along with necessary enclosures.
- EMD for Rs.60,000/-(Rupees Sixty Thousand only) in the form of Demand Draft / Banker's Cheque drawn in favour of 'The Drawing and Disbursing Officer, O/o The Director General of Income Tax(Inv), Chennai-34'.
- Tender Document (**all pages signed**)

11. The Financial Bid should contain:

- Duly filled-in Annexure-B



TERMS AND CONDITIONS:

1) The Income tax investigation wing building, Chennai has ground floor with three floors and CPWD Electrical substation. An approximate measurement of painting area is given below:

PLACE	AREA IN SQ.FEET
Outer Area	48716.17
Basement Wall Area	6970.92
Compound Area Wall	5364.19
Terrace Area	6216.48
Basement Ceiling Area	15544.27
Electrical substation	990.28
Private driver room	376.74
Total Painting Area (Emulsion)	83802.31
Enamel Area	3898.58

2) The above measurements are only **indicative**. The works covered under this tender is Tender for "Painting work covering exterior wall surface of whole income tax investigation wing building (except front side / roadside view), interior wall and ceiling of Basement, exterior wall surface of Electrical substation, Compound Wall, fencing, Parapet wall (Terrace) upto water tank level, Windows / Doors Steel grills, iron ramp of Air conditioner and to perform minor masonry works in the Income Tax Investigation Wing Building, Chennai ". The site visit would provide the opportunity to understand the nature of masonry work to be carried out. Consequently, the quotation should include the cost towards supply of materials, labour to carry out such masonry work; also **no separate / extra bill for such work will be entertained**.

3) Interested vendors/concerns may visit the site for on-the-spot inspection after obtaining approval for site visit from the Income Tax Officer (OSD), O/o DGIT(Inv), No 46, Utthamar Gandhi Salai, Nungambakkam, Chennai - 600034 and, thereafter, submit their estimate for the above work with details of other expenses (cost of paint, labour charges, etc.) if any including all taxes applicable and the warranty period in their quotation.

4) Quotations should cover all charges including labour, using equipments, tools, all materials, and scaffolding, etc., surface washing using pressure wash, patty, Cement patches, crack filling with **one coat prime, painting the walls with two top coats of Asian Paint Apex Ultima**



Colour Code No. Crescent-7948, painting border of the walls with two top coats of Asian Paint Apex Ultima Colour code No. Rockey Cliff-8632 (applying 1 Coat primer + 2 Top Coats of colour) and painting the surface of steel /iron structures like fence, window grill, etc with Asian paint Black colour. A minimum or equivalent of 7 years warranty should be given for the Painting work done. The Tenderer is also required to perform minor masonry work across the building wherever it is required.

5) The entire quantity of paint estimated to be used shall be handed over to this Office before the commencement of the work. The required quantity of paint shall be obtained from this Office on day to day and need basis. There shall be no wastages or unused paint on completion of painting work. Hence, due care should be taken by the tenderer while estimating the quantity of paint to be used while mentioning in Bill of Quantities.

6) The exterior walls should be pressure washed, scrubbed and any old paint / wall plastering algae formations shall be removed. Before painting, the Contactor shall prepare the wall by covering the holes, dents or undulations by applying necessary coats of good exterior durable putty / Crack sealer / White Cement and ensure smooth wall surface before carrying out painting. Necessary coat of exterior primer as a base coat shall be applied by diluting it with water in a 1 litre: 300ml ratio. Emulsion paint shall be applied 2 coats of top coat over the surface. Masking tape, paper and/or cloth shall be used wherever necessary.

7) The tenderers shall note that the entire work covered under this tender is a time-bound work and shall be completed within Two months from the date, the painting contract is awarded to the tenderer.

8) The Tenderer shall be at their own cost arrange for the transportation of men and materials to the site of work. The tenderer shall inspect and examine the site and its surroundings and shall satisfy himself before submitting his tender as to the nature of the ground and subsurface (so far as is practicable), the form and nature of the site, the stacking and movement of the traffic, the quantities and nature of work and materials necessary for the completion of the works and the means of access to the site and in general, shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect his tender. No extra charges consequent to any wrong assumptions / assessment by the tenderer or otherwise shall be allowed.

9) The Tenderer is deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for works and of the rates and prices quoted in the priced bill of Quantities and the schedule of rates and prices (if any) which rates and prices shall except in so far as they are



otherwise provided in the contract, cover all his obligations under the contract apart from all matters and things necessary for the proper completion and maintenance of the work.

10) The rate quoted shall be inclusive of all taxes, levies, duties, cost of insurance etc. apart from the cost of materials to be procured by the Tenderer and also labour, tools, consumables, scaffolding and artificial structures created to carry out painting work, etc. The rates are to be for in-situ and complete in every respect.

11) Drains, pipes, cables, overhead wires and similar services encountered in the course of the work shall be guarded from injury by the Tenderer at his own cost, so that they may continue in full and uninterrupted use. Should any damage be done by the tenderer to any mains, pipes, cables or lines (whether above or below ground) the tenderer must make good or bear the cost of making good the same without delay and only then the final bill will be settled.

12) This Office shall not be held liable for any damage or compensation payable under any law in respect or in consequence of any accident or injury to any workmen or other persons in the employment of the tenderer or any sub-contractor and the tenderer shall indemnify and keep indemnified this Office against all such damages and compensation and against all claims, demands, proceedings, costs, charges, expenses whatsoever in respect thereof or in relation thereto.

13) All materials brought to the site shall become and remains the property of this Office and shall not be removed off the site without the prior written permission from this Office.

14) From the commencement to the completion of the work the tenderer, shall take full responsibility for the care thereof and of all temporary works and in case any damage, loss or injury happens to the works or to any part thereof or to any temporary works from any cause whatsoever, shall at his own cost, repair and make good the same so that at completion, the works shall be in good order and condition and in conformity in every respect with the requirements of the contract.

15) The tenderer shall treat all materials obtained during dismantling of a structure, excavation of the site for a work, etc. as this Office property and such materials shall be disposed of to the best advantage of this Office with prior intimation to this Office.

16) During the execution of the works the Tenderer shall keep the Site reasonably free from all unnecessary obstruction and shall dispose of any Tenderer's Equipment and wastages and clear away and remove from the Site any wreckage, rubbish or Temporary Works, no longer required.

17) Upon completion of works, the tenderer shall clear away and remove from the site all the constructional plant, temporary works remaining thereon, any unused materials provided by the tenderer, and rubbish of every kind. If the tenderer fails to remove any such constructional plant,



temporary works or unused materials within such reasonable time after completion of works, then this Office may sell the same and shall after deduction from the proceeds, cost, charges and expenses of and in connection with such sale, pay the balance if any, to the tenderer. This Office shall not be liable at any time for the loss or injury to any of the said constructional plant, temporary works or materials.

18) If during Warranty / Maintenance period any defects are noticed, due to any reasons whatsoever, the Tenderer shall be required to carry out at his cost, such repairs, or in the event of the Tenderer failing to do this within the two months from the date of communicating the defect by this Office, this Office may arrange for such repairs to be carried out and the tenderer shall indemnify the cost incurred.

19) The tenderer shall take into account all these aspects before quoting their rates and shall not hold this Office responsible for any details that might have been omitted to be mentioned in the tender schedule which may affect the pricing of the tender and any claim by the tenderer on this account will not be entertained by this Office.

20) The Language, in which the contract documents shall be drawn up, shall be in English. No suit or other proceedings relating to the contract shall be filed or taken by the tenderer in any Court of Law, except at Chennai.

21) GST registration Certificate of the State in which the work is to be taken up, if already obtained by the bidder.

SPECIAL AND ADDITIONAL CONDITIONS

1. The desired paint mentioned in this document like name of the manufacturer, paint type, colour shall only be used.

2. The surface shall be cleared, prepared by removing algae, dust, fungus, foreign material etc to the requirement of manufacturers specification. For this purpose surface shall be scrapped, removing existing cement paint, colour wash etc. sacrificed, sand papered, washed, dried etc as per the condition of surface and direction of the office. Application of acrylic paint shall not be taken up till satisfactory preparation of surface as approved by the office.

3. The necessary repairs to plaster, chajjas, seepage scraping & sand papering etc. shall be done/completed before the start of surface preparation for painting work. Such repair to plaster, chajjas, seepage affected areas and scraping sand papering etc shall



be paid separately under relevant items.

4. The purchase of paint shall be made directly from the manufacturers or their authorized dealers in not more than two lots. The delivery challan and vouchers shall be submitted as issued by the manufacturer's stock yard directly with full description of the work for which the purchase is being made.

5. Before tendering, the Tenderer contractor shall inspect the site of work and shall fully acquaint himself about the conditions prevailing at site, availability of materials, availability of land and suitable location for construction of godowns, stores and camp, transport facilities, the extent of lead and lifts involved in the work (over the entire duration of contract) including local conditions, as required for satisfactory execution of the work and nothing extra whatsoever shall be paid on this account.

6. It shall be deemed that the contractor shall satisfy himself as to the nature and location of the work, transport facilities, availability of land for setting up of camp etc. The department will bear no responsibility for lack of such knowledge and the consequences thereof.

7. The contractor shall be responsible for the true and proper setting out of the work in coordination with this office or his authorized representatives and for the correctness of the positions, levels, dimensions and alignments of all parts of the structure and for the provisions of all necessary instruments appliances and labour in connection therewith. If at any time, during the progress of work, any error appears or arises in the position, levels, dimensions or alignment of any part of the work, the contractor on being asked to do so by the this office, shall rectify such error to the entire satisfaction of the office. The checking by the office-in-charge or his authorized representative shall not relieve the contractor of his responsibility for the correctness of any setting out of any line or level. The contractor shall carefully protect and preserve all bench marks pegs and pillars provided for the setting out of works.

8. The work shall be carried out in such a manner so as not to interfere/or effect or disturb other works being executed by other agencies, if any.

9. Any damages done by the contractor to any existing work or work being executed by other agencies shall be made good by him at his own cost.



10. The work shall be carried out in the manner complying in all respects with the requirement of relevant rules and regulations of the local bodies under the jurisdiction of which the work is to be executed and nothing extra shall be paid on this account.

11. For completing the work in time, the contractor might be required to work in two or more shifts and no claims whatsoever shall be entertained on this account, notwithstanding the fact that the contractor will have to pay to the labourers and other staff engaged directly or indirectly on the work according to the provisions of the labour regulations and the agreement entered upon and/or extra amount for any other reasons.

12. The contractor shall maintain in good condition all work executed till the completion of the entire work entrusted to the contractor under this contract and nothing extra shall be paid on this account.

13. No payment will be made to the contractor for damage caused by rain, floods and other natural calamities whatsoever during the execution of the works and any damage to the work on this account shall have to be made good by the contractor at his own cost and nothing whatsoever shall be paid on this account.

14. The rates for all items of work, unless clearly specified otherwise, shall include the cost of all labour materials, de-watering and other inputs involved in the execution of the items.

15. No claim whatsoever for idle labour, additional establishments, costs of hire and labour charges for tools and plants etc. would be entertained under any circumstances.

16. For the safety of all labour directly or indirectly employed in the work for the performance of the contractor's part of this agreement, the contractors shall, in addition to the provisions of CPWD safety code and directions of the office-in-charge make all arrangements to provide facility as per the various provisions of Indian Standard Specifications (Codes) including but not limited to.

1. IS 3696 Part I Safety Code for scaffolds and ladders

2. IS 3696 Part II Safety Code for scaffolds and ladders Part II ladders

3. IS 7969 Safety Code for storage and handling of building materials



7. The contractor shall take all precautions to avoid all accidents by exhibiting necessary caution boards and by providing red flags, red lights and barriers. The contractor shall be solely responsible for any accident at the site of work and consequences thereof.

18. Unless otherwise specified in the schedule of quantities the rate for the items of the work shall be considered, as inclusive of pumping out or bailing out water, if required, for which no extra payments will be made. This will include water encountered from any source, such as rains, floods, sub-soil water table being high or due to any other cause whatsoever.

19. The tenderer shall study the item description, the relevant drawings and satisfy himself the item of work to be carried.

20. Applicable GST prevailing at the time of calling tender is inclusive of the quoted rates.

21. Some restrictions may be imposed by the security staff etc., on the working and for movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on this account.

22. The building work will be carried out in the manner complying in all respects with the requirements of relevant byelaws of the local body under the jurisdiction of which the work is to be executed or as directed by the office-in-Charge and nothing extra will be paid on this account.

23. The contractor shall comply with proper and legal orders and directions of the local or public authority or municipality and abide by their rules and regulations and pay all fees and charge, which he may be liable.

24. The contractor shall take instructions from the office for storing of materials in specified place only.



TECHNICAL BID DOCUMENT

(To be submitted by the bidder for the work of exterior wall surface painting)

1. Name :
2. Address :
(with Telephone No. and Fax No.)
3. Contact person with Designation :
(with Mobile No. & Email)
4. Details of entity Registration /GST :
Registration (copies to be attached)
5. PAN/TAN (copies to be attached) :
6. The names and addresses of two concerns :
(Preferably Government organisations) to
whom you have undertaken painting work in
the last five years along with documentary
evidences.
7. Please specify the brand, specifications, :
warranty/extended warranty and offers (if
required separate annexure to be attached).
8. EMD Details (DD to be enclosed) :

Name of the Bank	
DD Number	
Date	
Amount	

DECLARATION

I/We hereby declare that the information furnished above is true and correct to the best of my/our knowledge. I/We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being given the contract.

Signature of Authorized Signatory with date.

FINANCIAL BID DOCUMENT

(To be submitted by the bidder for the work of exterior wall surface painting)

1. Name of the Supplier :
2. Address with contact No. :
3. Authorized Person with Designation
(Contact No.) :
4. Quoted Price Total for all items (Both in
words and figures) (All inclusive) :

S No	Description of work	Rate per Sq.ft (Rs.)
1	<u>One coat of primer and two coat of Asian Paint Apex Ultima colour code No. 7948 Crescent and painting border of the wall of Asian Paint Apex Ultima colour code No. Rockey Cliff-8632.</u> (Preparing the surfaces of external wall for Painting with two coats of approved colour - after a coat of primer to give an even finish including Scrapping thoroughly the exterior wall surfaces and removing the painted surfaces using Pressure wash, steel wire brushes, metal scrapers, etc., and washing off with water to receive new finish all, as directed charges including all materials, labour, tools, equipments, brushes, scaffolding, masonry work like patches, etc., to complete)	
2	<u>Asian Paint-Black</u> (Preparing the surfaces of steel/iron structures like fence, window grill, etc and applying two coats of good quality synthetic enamel Colour paint preferably and shade to give an even finish all, as directed charges including all labour, materials, brushes, tools, equipments, scaffolding, etc., to complete.)	
3.	Any other charges (to be described in brief)	
4	Taxes	
5.	Total	

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my/our knowledge.

Signature of Authorized Signatory with date.